



Chemic Laboratories, Inc.
 480 Neponset Street, Bldg. 7
 Canton, MA 02021
 Phone: 781/821-5600
 FAX: 781/821-5651
SAMPLE SUBMISSION

Regulatory Requirement	
cGMP _____	FDA GLP _____
TSCA GLP _____	FIFRA GLP _____
Other _____	_____
None _____	_____

Name of Submitter:	
Title	_____
Company	_____
Address:	_____

Phone:	_____
Extension	_____
FAX:	_____
Email:	_____
Report to:	_____
	(if different than above)

	Sample Description	Lot No.	Wt. / Vol.	Storage Requirement	Analysis	Limit / Specification
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Method of Payment	
Purchase Order No.:	_____
Prepayment:	_____
Check No.	_____
Amount:	_____

Type of Service	
Standard Turn Around _____	(within 10-15 business days)
call x263 Lab Coordinator for current TAT	
Rush Turn Around _____	(within 5 business days - 100% surcharge)
Other _____	(must be pre-arranged with Chemic management)

Sample Return	
All samples submitted to Chemic Laboratories, Inc. will be disposed of 60 days after completion of the contract and fulfillment of financial obligations. Please indicate below or in writing if samples are to be returned at your expense.	
Please note: it is the responsibility of the sponsor to reserve a sample of the test material if required by regulation.	
Yes, return samples at our expense. _____	
(If space above is blank samples will be disposed of by Chemic.)	

MSDS Provided? ___ Yes ___ No. OSHA regulations require that Material Safety Data Sheets be available for inspections to all employees who may come in contact with client supplied material Please be advised that testing delays may result if MSDS sheets are not on file or attached.

When product release of test material is requested by a Study Sponsor, Chemic Laboratories will make every attempt to utilize compendial grade reference standards with accompanying certificate of analysis which will document a purity specification. In the event a compendial grade material is unavailable, it is the responsibility of the Study Sponsor to provide the necessary qualified reference standard and acceptable documentation of product purity.

Signature of Submitter: _____ Date: _____
 Signature on the above line indicates that the signing party agrees to, and has the authority to agree to, all of the standard terms and conditions. Signing also indicates that this form is completed in its entirety.

To be completed by Chemic Laboratories, Inc.
 Sample Condition Upon Receipt: _____

<i>To be completed by Chemic Laboratories, Inc.</i>	
Chemic Laboratories, Inc. Study #:	_____
Assay fee (per sample):	_____
Total study fee:	_____